



CENTRE REGION COUNCIL OF GOVERNMENTS
RESOLUTION 2018 - 4

A RESOLUTION TO ENDORSE MEETING ETIQUETTE GUIDELINES FOR MUNICIPAL OFFICIALS AND COG STAFF TO FOLLOW DURING MEETINGS OF THE GENERAL FORUM, STANDING, SPECIAL COMMITTEES AND BOARDS AND AUTHORITIES THAT RECEIVE THE MAJORITY OF THEIR FUNDING THROUGH THE COG

WHEREAS, State College Borough, College, Ferguson, Halfmoon, Harris and Patton Townships adopted Articles of Agreement in December 1969 that established the Centre Region Council of Governments with the overriding goal of improving the quality of life for the residents of the Centre Region; and,

WHEREAS, These same Articles of Agreement state that *"the key to the success of the Centre Region COG is for all municipal officials to exhibit a strong commitment to seek the solutions of common problems within the context of the COG."* And, further that COG provides *"a means of communication, cooperation and joint action in the interest of municipalities individually and collectively"*; and,

WHEREAS, Meetings among municipal officials, staff, and the public are frequently used to share information, achieve collaboration, introduce new ideas, and encourage efficiency and consistency within the COG and/or between the COG and its participating municipal members; and,

WHEREAS, The General Forum members believe that respectful, courteous communication is essential to reaching shared solutions to common problems and achieving the goals of the COG; and,

WHEREAS, The General Forum encourages all participants in a meeting to treat others with respect and dignity, listen attentively, contribute to the discussion, speak in-turn, and follow meeting rules as articulated by the Chair.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the General Forum of the Centre Region Council of Governments adopt the guidelines for meeting etiquette as recommended by the Human Resources Committee.

RESOLVED, this twenty-sixth day of November 2018.

Attest:

A blue ink signature of James C. Steff, consisting of a stylized 'J' and 'S'.

James C. Steff
Executive Director, Centre Region COG

By:

A blue ink signature of Danelle Del Corso, written in a cursive style.

Danelle Del Corso
Chair, Centre Region COG