

CAAP Implementation Technical Advisory Group (TAG)

Mandate: Provide technical assistance to the Sustainability Planner and the corresponding COG Committees to develop a detailed level of actions needed to implement the Centre Region Climate Action and Adaptation Plan (CAAP) through 2025. The Implementation Strategy should provide recommendations on the following:

1. Specific roadmap of the actions needed in the next several years
2. Approaches for creating community action
3. Resources and funding needed for implementing the actions
4. Impact of the actions (including co-benefits)
5. Strategies for funding

Oversight: The Climate Action & Sustainability (CAS) Committee will have oversight of the Implementation TAG, while other COG Committees will be involved as needed. The TAG will advise the CAS Committee to support them in making policy decisions regarding the Implementation Strategy. The General Forum will receive regular updates.

Timeline: Complete Implementation Strategy in one year. Kick off meeting May 2022. Meet monthly through mid-2023.

Process: Participation in the TAG will be based on the expertise and knowledge of the applicant regardless of where the resident resides. CRPA staff will request interested residents to complete an application and submit a resume for consideration. A small team will select from the applicants to form a core group of sustainability experts. The focus areas of expertise identified for the TAG are:

- Financing, banking and grants
- Electric vehicles
- Energy and buildings – efficiency and renewable energy
- Energy policy
- Social psychology

The core members will meet regularly to create the Implementation Strategy for the CAAP. During research into CAAP implementation best practices the TAG will reach out to a diversity of constituency groups and stakeholders in the community to help shape the scope and recommendations in the Implementation Strategy.

Public Input: The meetings of the TAG will be open to the public and noticed on the COG web page. Meeting summaries will be attached as a Matter of Record on the CAS Committee agenda. For specific sectors focus groups will be held with community groups and stakeholders to garner interest, assure applicability and define the best actions for our community.

Deliverable from CRPA: CAAP Implementation Strategy for years 2023 – 25

CAAP Implementation TAG Member Overview

Members:

- attend a monthly 1-1.5 hr meeting
- provide guidance on the development of the CAAP Implementation Strategy and overall public outreach program
- assist with connecting CRPA staff with community stakeholders
- offer additional expertise on sector(s) of interest
- review and provide feedback on CAAP Implementation Strategy document
- attend some stakeholder meetings to elicit public interest

CRPA staff:

1. complete primary workload - documenting best practices regarding implementation of climate actions and providing additional research
2. collaborate with municipal staff, regional organizations and elected officials
3. update municipal elected officials and staff through respective attending COG Committees, updates to the General Forum and attending municipal meetings
4. create the CAAP Implementation Strategy
5. develop a public outreach program
6. coordinate stakeholder meetings to elicit public interest

Tentative Timeframe

- June: CAAP Implementation TAG holds its initial meeting to define schedule, discuss expectations, and develop a framework to create CAAP Implementation Strategy.
- July - Feb: TAG meets monthly to review best practices for implementation, organize stakeholder sessions on focus areas, and engage community. TAG requests input on policy recommendations from CAS Committee.
- Feb - April: Create the CAAP Implementation Strategy and get input from appropriate COG Committees.
- May - June: Present CAAP to municipal officials for feedback. General Forum adopt/approve the CAAP Implementation Strategy. Continue outreach to gain public interest.