



CENTRE REGION COUNCIL OF GOVERNMENTS
RESOLUTION 2023-1

A RESOLUTION OF THE CENTRE REGION COUNCIL OF GOVERNMENTS
AUTHORIZING THE DESTRUCTION OF RECORDS

WHEREAS, by virtue of Resolution 2019-1, adopted on January 28, 2019, the General Forum of the Centre Region Council of Governments (COG) declared its intent to follow the procedures for the disposition of records, as set forth in the *Municipal Records Manual*, most recently approved by the Pennsylvania Historical & Museum Commission, Division of Archival and Records Management Services, on December 16, 2008, last revised March 28, 2019; and,

WHEREAS, in accordance with Act 428 of 1968 (the enabling legislation which governs the disposition of records in the State of Pennsylvania), each individual act of disposition shall be approved by Resolution of the governing body of the municipality; and

WHEREAS, the COG has records such as dental/vision reimbursement forms, Right-to-Know requests, and other employee records that are not required to be permanently retained.

NOW, THEREFORE, BE IT RESOLVED, that the General Forum of the Centre Region Council of Governments, in accordance with the above-cited *Municipal Records Manual*, hereby authorizes the disposition of records as cited on Attachment A.

RESOLVED this *twenty-third day of January 2023*, meeting in regular session.

Attest:

A handwritten signature in black ink, appearing to be "Eric Norenberg", written over a horizontal line.

Eric Norenberg
Executive Director, Centre Region COG

By:

A handwritten signature in black ink, appearing to be "Jesse Barlow", written over a horizontal line.

Jesse Barlow
Chair, Centre Region COG