



Multi-Family Housing

Recycling Program Requirements for Landlords

What must landlords do?

Rental property owners and managers are required by local ordinances to have comprehensive recycling programs in all buildings. This includes the Townships of Benner, College, Ferguson, Harris, Patton and State College Borough.

While we cannot force tenants to recycle, landlords and managers must provide everything that the tenant needs to recycle. Landlords that ignore their legal requirements will be subject to enforcement action and fines.

Why recycle?

Besides reducing the amount of trash being landfilled, recycling can save money for property owners. An effective recycling program translates into less waste and lower overall costs since recycling service is cheaper than waste disposal. And, it is your responsibility to comply with the ordinance.

How much space is needed?

The companies that collect garbage



and recyclables will provide carts and/or bins to hold those materials prior to collection. The size and number of these containers will depend on the number of people or units on the property and possibly on the frequency of collection.

For once-a-week collection, a general rule of thumb is to provide 1/4 cubic yard (cy) of container capacity for every three residents. This can be a mix of garbage bins or dumpsters and recycling totes or curbside bins, with about half of the volume for garbage and half for recycling. Your hauler will help to determine your needs.

Making it convenient

No matter the size of your build-

ing, convenience is the key. In larger buildings, place outside containers next to or near every dumpster. Recycling needs to be as convenient as traditional disposal. Just be sure to meet screening requirements and keep containers clean to minimize odor and insect issues.

There are helpful hints to increase recycling on this fact sheet. Additional information can be found at www.crcog.net/RecycleatHome. You can also contact the COG Refuse and Recycling office at 234-7198 for a waste assessment and help in establishing a recycling program.

Centre Region Recycles

What are My Responsibilities ?

- Provide adequate well labeled containers. Larger buildings will need both individual apartment containers and centralized collection containers outside and/or public space recycling in a common area.
- Provide written or printed instructions to tenants when they move in and at least once per year thereafter. The COG Refuse and Recycling office can assist with this outreach.
- Keep your refuse and recycling area clean. Failure to do so can result in Public Health and Safety violation.

1. No broken glass, garbage, grease etc. may be present on ground.
2. Provide adequate containers; no overflow.
3. Make sure there is clear, easy access to all totes.
4. Keep motor vehicles away from toter area.

Contact for more information:

Centre Region Council of Governments

Refuse and Recycling

www.crcog.net/refuse

Phone: (814) 234-7198

Email: recycler@crcog.net



Centre County

Recycling & Refuse Authority

www.centrecountyrecycles.org

Phone: (814) 238-7005

Email: ccrra@centrecountyrecycles.org



State College Borough

www.statecollegepa.us

Phone (814)234-7135

Email: refuse@statecollegepa.us



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3 Easy Steps to Comply with Mandatory Recycling



Step 1

Identify materials to recycle

- Mixed Paper
- Plastic Bottles & jugs
- Metal Cans
- Glass bottles and jars
- Corrugated Cardboard

For more information on how to prepare recyclables for collection and other recycling information please visit

crcog.net/RecycleatHome

Or call the COG Refuse and Recycling office at 234-7198.

Step 2

Determine an appropriate collection service

Contact your hauler to start recycling. They can assist you in determining the best service for your property.

Blue Toter: Multi-family units with shared entrances would be best suited to have blue toter collection.

Red Bin Curbside: Properties with townhouse layouts may find red bin curbside collection more appropriate.

Step 3

Design a recycling program

- Appoint a capable and enthusiastic coordinator.
- Identify the types and number of containers needed and where you should place them.
- Design a system for tenants to transport recyclables to a central outside location for collection.
- Educate tenants on your recycling program.
- Review your trash volume and costs.

Move-In and Move-Out Recycling: Save Money and the Planet

Beyond every-day curbside or apartment building recycling, multifamily building managers should also provide recycling of materials that are common during Move-In and Move-Out.

Recycle Cardboard During Move-In

Corrugated cardboard is generated in large amounts during Move-In and a separate area or containers for cardboard should be provided next to all waste receptacles.



Like all recycling containers, the cardboard containers should be clearly labeled as a cardboard recycling receptacle and placed next to the trash containers. It is helpful if the recycling containers look different from traditional trash containers. It is also important to be sure you have planned for the volume of material that Move-In day can generate. Larger apartment complexes may need roll-off-sized containers. Single-family dwellings, duplexes and other smaller buildings may need only a modest sized dumpster or a signed, dedicated area for the cardboard. Remember to arrange collection of corrugated cardboard with your hauler.



Trash to Treasure During Move-Out

Move-Out is a great time to increase your property's recycling efforts and do something good for your community. Encourage your tenants to donate useable, unwanted goods to local charities. By providing Donation Station areas or free-cycle bins, you can keep these items from filling your dumpster and increasing your trash fees.

It is a great way to give back to the community by supporting our local charities and community members in need. Of course, it also helps the environment by keeping reusable electronics, clothing, furniture and books out of landfills.

A list of charitable organization that accept donations can be found on our website at crcog.net/RecycleatHome. Recycling is more than just cans, bottles and paper. Please help us by doing your part for our community.

